# Freightways

# REMUNERATION POLICY

**REVIEWED JUNE 2023** 

## **REMUNERATION POLICY**

This policy applies to Freightways Directors and senior executives while in the employment of Freightways Group Limited or any of its majority or wholly-owned New Zealand subsidiaries (**Freightways**).

### **PURPOSE**

The purpose of this policy is to provide guidelines for structuring the remuneration of Directors and senior executives of Freightways.

The Company recognises that remuneration should be structured to align the interests of Directors and senior executives with those of the shareholders. The remuneration model adopted should be simple, clear and fair. It should take into account an individual's skills and aim to attract, retain and motivate high-calibre Directors and senior executives, while driving performance.

Director and executive remuneration arrangements will be disclosed in Freightways' annual report in accordance with the standards set out in the NZX Corporate Governance Code.

### **DIRECTORS**

Remuneration of Directors is paid in the form of Directors' fees.

The aggregate fee pool available for Directors' fees is approved by shareholders. The Board determines the actual fees paid to Directors from the aggregate fee pool.

Individual fees reflect Director roles and responsibilities. Additional fees are paid to the Chair of each of the following to reflect the additional responsibilities of these positions. The other members of each of the below Committees also receive additional fees to reflect the additional workload involved:

- the Board;
- the Audit & Risk Committee; and
- the People & Remuneration Committee.

The Board may determine that additional fees and allowances be paid to individual Directors to reflect additional services provided to Freightways.

Non-executive Directors do not receive any:

- performance or equity-based remuneration; or
- superannuation (or any other scheme) entitlements or retirement benefits.

Details of the Directors' fee structure and actual fees paid are disclosed in the Freightways' Annual Report.

The Board regularly reviews Directors' remuneration to ensure it:

- continues to attract competent Directors with the skills and experience the Board is seeking;
  and
- sets remuneration levels that are fair and reasonable in a competitive market (in accordance with the NZX Listing Rules and the constitution).

Factors that the Board considers during fees reviews include the size & complexity of the business and industry, the requirements of the role and related time demands, risk inherent in the business, regulatory requirements and delivery of financial results to shareholders.

### **SENIOR EXECUTIVES**

All senior executives (including the CEO) have fixed annual remuneration targeted at the median market benchmark and the potential to earn a discretionary short-term incentive (STI). A long-term incentive (LTI) may also be offered to members of the Freightways Senior Executive leadership team, as approved by the Board at its discretion.

Both the STI and LTI are variable elements of remuneration and will only be paid if performance targets are met and then only at the discretion of the Board.

# FIXED ANNUAL REMUNERATION (FAR)

Freightways evaluates roles based on the responsibilities an individual is accountable for in the context of the complexity and scale of the relevant business(es). Freightways positions individuals' FAR relative to the median of the market, taking into account their skills, knowledge, experience and performance.

FAR will be reviewed and adjusted annually. The annual adjustment will be made by reference to data from independent remuneration specialists, at least every 3 years.

If the senior executive is a member of a KiwiSaver scheme, their FAR is inclusive of any compulsory employer contributions to a KiwiSaver scheme that Freightways is required to make in accordance with applicable legislation.

FAR may be structured to include medical insurance and/or a motor vehicle or motor vehicle allowance, calculated on a total cost to Company basis.

# STI

Freightways' STI is designed to reward performance.

STI values are set as a percentage of total targeted remuneration (i.e. the sum of FAR and STI) based on the scale and complexity of the role and related performance requirements and expectations.

STI targets may comprise financial and non-financial objectives and performance goals.

STI targets are set to align performance with shareholder value creation and will be reviewed by the Board 6-monthly, except for personnel appointed to a senior executive role after 30 April 2022 where targets will be reviewed annually. Financial target examples may include performance against budget in respect of earnings outcomes and cash collection for the business that an individual executive has responsibility for. An example of a non-financial target would be a specific Health & Safety outcome.

STI payments will be determined following completion of Freightways' half year and full year results, respectively, except for personnel appointed to a senior executive role after 30 April 2022 where STI payments will be determined following completion of Freightways' full year results only.

# LTI

Freightways' LTI is designed to incentivise and assist retention of key executives, align the interests of senior executives and shareholders and encourage a balance between short-term and long-term decision-making.

The LTI is operated in accordance with the rules of the applicable Freightways Senior Executive Performance Plan in place from time to time, as approved by the Board.

Annual allocations are made to LTI participants based on a percentage of the senior executive's FAR, as determined by the Board, at its discretion.

The allocations made are subject to a 3-year vesting period and are subject to financial performance hurdles and/or meeting integral non-financial goals, in each case as determined by the Board. In respect of partly-paid shares on issue, any shares that have not vested within 5 years of their issuance, will be redeemed by Freightways and cancelled. Any allocations of share performance rights that do not vest when tested at the end of the 3-year vesting period will be cancelled.

# **CHIEF EXECUTIVE OFFICER (CEO)**

The CEO is remunerated in a consistent manner to the other senior executives, as set out in this policy, other than in relation to the quantum and weighting between fixed and 'at-risk' remuneration.

The remuneration of the CEO will include the following components:

- Fixed salary;
- Medical insurance;
- Company motor vehicle or equivalent motor vehicle allowance;
- STI, calculated as a percentage of total targeted remuneration (i.e. the sum of FAR plus STI, but excluding LTI), as determined by the Board at its discretion; and
- LTI annual allocation as a percentage of FAR, as determined by the Board at its discretion.

Details of the CEO's remuneration structure and actual amounts paid are disclosed in the Freightways Annual Report.

# **REVIEW OF POLICY**

The People & Remuneration Committee of the Board of Directors shall review this policy at least every 3 years as required by the operating environment or requested by the Board.